# Standard Operating Procedure (SOP)

This SOP should be consulted during all operations & maintenance of the equipment, however, does not replace the necessary training performed by authorized personnel prior to usage.

<table>
<thead>
<tr>
<th>Equipment Manufacturer:</th>
<th>Brother</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model:</td>
<td>XR9550</td>
</tr>
<tr>
<td>Process:</td>
<td>Sewing and Embroidery</td>
</tr>
<tr>
<td>Process comments:</td>
<td></td>
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</tbody>
</table>

## Typical Process Flow Chart:

1. **Wind bobbin thread and insert it while following the number instructions on the sewing machine**
2. **Insert the thread and follow the number instructions**
3. **(optional) Attach the foot pedal**
4. **Turn on the machine**
5. **Make sure the desired needle is attached**
6. **Lower the lever next to the needle**
7. **Start sewing!**
8. **Turn off the machine**

## Important Reminders:
- [ ]

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*Related google search keywords: Sewing, Embroidery, Brother machines*